



CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE
BOARD OF EXAMINERS OF PSYCHOLOGISTS

TELEPHONE: (302) 744-4500
FAX: (302) 739-2711
WEBSITE: DPR.DELAWARE.GOV
EMAIL: customerservice.dpr@state.de.us

PUBLIC MEETING MINUTES:	BOARD OF EXAMINERS OF PSYCHOLOGISTS
MEETING DATE AND TIME:	Monday, January 8, 2018 at 09:00 AM
PLACE:	Division of Professional Regulation 861 Silver Lake Blvd., Conference Room A Cannon Bldg., Dover, Delaware 19904
MINUTES FOR APPROVAL:	February 5, 2018

MEMBERS PRESENT

Dr. Meghan Lines, Professional Member
Dr. Kristen Robust, Professional Member, President
Dr. Rebecca Richmond, Professional Member, Vice President
Dr. Rachel Brandenburg, Professional Member
Dr. Laura Cooney-Koss, Professional Member
Victor Kennedy, Public Member
Heather Contant, Public Member

MEMBERS ABSENT

Rachel Dunning, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Jennifer Singh, Deputy Attorney General
Karen Carn, Administrative Specialist II

CALL TO ORDER

Dr. Robust called the meeting to order at 9:06 a.m.

REVIEW OF MINUTES

The Board reviewed the minutes from November 6, 2017. Dr. Robust pointed out some clerical errors for correction. Dr. Richmond made a motion, seconded by Dr. Lines, to approve the November minutes pending revisions. By unanimous vote, the motion carried.

UNFINISHED BUSINESS

Rules and Regulations Hearing at 9 a.m.

Ms. Singh called the hearing to order at 9:15 a.m. The purpose of the Rules and Regulations hearing is for the Board to consider the adoption of the proposed amendments to regulation 24 Delaware Code, Section 3506(a)(1) (24 Del.C. §3506(a)(1)). Ms. Singh submitted as Board exhibit 1, the News Journal affidavit of publication of notice of today's hearing and as Board exhibit 2, the Delaware State News affidavit of publication

of today's hearing for the record. There were no written comments submitted. There was no public comment. Pursuant to 29 Del. C Section 10118a, the public comment period will be open for another 15 days and written public comments will be accepted during that time. The Board will deliberate on any comments submitted at their next regularly noticed meeting. The hearing concluded at 9:17 a.m.

Tabled discussion on review and reciprocity requirements

Dr. Lines updated the Board that she had made contact with Alex Siegel, a representative from the Association of State and Provincial Psychology Boards (ASPPB), but is still awaiting a response. The Board decided to table this discussion until their next meeting.

NEW BUSINESS

Signing of Final Order for Dr. Leila Jones

The final order for Dr. Leila Jones was signed by Board members.

Consideration of Lauckner Motion to Preclude Gingrich Findings of Fact

Ms. Singh presented the Board with a Motion to preclude Gingrich findings of fact. The Board reviewed and considered Dr. Lauckner's motion. Dr. Brandenburg made a motion, seconded by Dr. Richmond, to deny the Lauckner motion to preclude Gingrich findings of fact. By unanimous vote, the motion carried.

Review of Psychological Assistant Application(s)

The Board reviewed the psychological assistant application for Meghan Latzy. Ms. Contant moved, seconded by Dr. Brandenburg to approve the application for Meghan Latzy. By unanimous vote, the motion carried.

The Board reviewed the psychological assistant application for Cratissa Hammond. Dr. Richmond moved, seconded by Dr. Brandenburg, to approve the application for Cratissa Hammond. By unanimous vote, the motion carried.

The Board reviewed the psychological assistant application for Genevieve Millet. Ms. Contant moved, seconded by Dr. Richmond, to approve the application for Genevieve Millet. By unanimous vote, the motion carried.

Review of Psychologist Application(s) by Reciprocity

The Board reviewed the Psychologist application by reciprocity for Steven Kubacki. Mr. Kennedy moved, seconded by Dr. Cooney-Koss to approve the application. The Board held discussion. Dr. Brandenburg moved, seconded by Dr. Richmond, to propose to deny the Psychologist application by reciprocity for Steven Kubacki pursuant to 24 Del. C. 3508(a)(5). Dr. Cooney-Koss and Mr. Kennedy opposed. By majority vote, the motion carried.

Ratification of Psychologist Application(s) by Reciprocity

Dr. Lines moved, seconded by Dr. Brandenburg, to ratify the applications for Psychologists listed below. By unanimous vote, the motion carried.

Ruth Helen Webb
Christine Courtois

Ratification of Psychological Assistant Application(s)

Dr. Lines moved, seconded by Dr. Brandenburg, to ratify the applications for Psychological Assistants listed below. By unanimous vote, the motion carried.

Danielle Bosenbark
Jessica Mueller
Aimee Hildenbrand
Tetsuo Sato
Catherine Flaherty
Alexandra Hoff

Ratification of Psychology Application(s) by Examination

Dr. Lines moved, seconded by Dr. Brandenburg, to ratify the Psychologist application by examination for Adina M. Seidenfeld. By unanimous vote, the motion carried.

Review of 2017 audits

The Board reviewed audits for 2017. Board members that were able to stay started reviews, but due to weather conditions and early school closings, the Board was unable to review and complete all the audits. The Board will continue reviewing audits at the next Board meeting.

COMPLAINT(S)

There were no complaints before the Board.

CORRESPONDENCE

Steven Rubenzer, PhD., ABPP – The Board determined to forward this inquiry to Ms. Singh. The Board decided correspondence, such as the FARB forum, would be forwarded to Board members via email.

Other Business before the Board (for discussion only)

There was no other business before the Board.

PUBLIC COMMENT

There was no public comment.

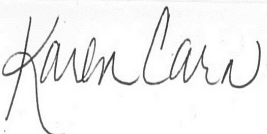
NEXT MEETING

The next meeting will be held on February 5, 2018 at 9:00 a.m. in Conference Room A, 861 Silver Lake Boulevard, Suite 203, Dover, DE.

ADJOURNMENT

There being no further business, a motion was made by Dr. Robust, seconded by Ms. Contant, to adjourn the meeting at 10:28 a.m. By unanimous vote, the motion carried.

Respectfully submitted,



Karen Carn
Administrative Specialist II

The notes of this meeting are not intended to be a verbatim record of the topics that were presented or discussed. They are for the use of the Board members and the public in supplementing their personal notes and recall for presentations.